



World Health Organization

Country Office For Bangladesh

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Vacancy Notice No: SO-4 (MNH)/B	Date of Issue: 01 February 2010
Title: National Professional officer – Maternal and Neonatal Health	Deadline for application : 25 February 2010
Grade: NO-C	Duty Station: Dhaka, Bangladesh
Contract type: Temporary National Professional	Organization unit: Making Pregnancy Safer
Duration of contract: Up to 31 December 2011	
Annual salary: (Net of tax) BDT 2,630,146/=plus admissible allowances	
<p><u>Expected Outcomes:</u></p> <p>Under the overall guidance of the WHO Country Representative and the day-to-day supervision of the World Health Organization (WHO) Medical Officer (Reproductive Health), the National Professional Officer, Maternal and Neonatal Health (MNH), as a member of the Joint UN MNH Initiative Team, is responsible to provide technical assistance to concerned national authorities to effectively implement the MNH Initiative. Specifically, he/she will be responsible to carry out the following:</p> <ol style="list-style-type: none"> 1. Build capacity of concerned national authorities for the development of high quality upazillas and Districts MNHI Plans, 2. Support the Programme Manager (Making Pregnancy Safer) and Liaise with the Local Level Planning Unit of the Directorate General of Health Services (DGHS) in appraising, implementing and monitoring of the MNHI plans at all levels, 3. Undertake field trips to the geographical areas of the MNHI to monitor progress, support district teams, identify challenges and propose solutions, 4. Conduct regular, and as required, analysis of constraints and opportunities in the implementation of MNH Initiative at all levels and propose appropriate actions, and/or innovative interventions in maternal, neonatal and reproductive health that can contribute to the reduction of maternal mortality and morbidity, 5. Develop, review and update clinical protocols, guidelines and standards for quality improvement in MNH, 6. Liaise and co-ordinate with other relevant WHO Technical Officers to provide technical support and facilitate capacity development to strengthen blood transfusion services, Management Information System, Human Resources for Health development and Demands Side Financing scheme in support of the MNHI, 7. Undertake any other tasks as assigned. 	
<p><u>Core Competencies:</u></p> <ul style="list-style-type: none"> • Communicating in a credible and effective way • Producing results • Building and promoting partnerships across the organization and beyond 	
<p><u>Required qualifications:</u></p> <p><u>Education:</u></p> <p>Essential</p> <ul style="list-style-type: none"> • University degree in Medicine, Social Sciences, Public Health or related fields. <p>Desirable</p> <ul style="list-style-type: none"> • Post graduate degree in Medicine, Social Sciences, Public Health or related fields. 	

Experience :

Essential

- Minimum five years progressively professional work experience in maternal and newborn health including project management, monitoring and evaluation and quality assurance experiences.

Desirable

- Previous experience of working with in WHO or other UN agencies and in international settings.

Computer Literacy:

- Proficient in using computer software applications (MS-Office) to produce reports, prepare correspondences;
- Composing e-mails and creating multi-media presentations.

Languages:

- High level of proficiency in English and Bengali.

Functional Skills:

- Current knowledge of development issues and policies, as well as programming policies and procedures in international development cooperation required;
- Analytical, negotiating, communication and advocacy skills
- Training ability

Note:

Applicants should submit two copies of brief resume of their relevant experience and other qualifications together with completed Personal History Form (PHF), Verification Form and give reasons for being suitable of the post. A Personal History Form and detailed vacancy notice can be downloaded from **www.whoban.org**. Applicants are advised to send their applications by courier/registered mail to: The WHO Representative, House No.12, Road No.7, Dhanmondi R.A., Dhaka-1205, Bangladesh. A written test using computer will be held only for the short listed candidates and only qualifying candidates in written test will be requested to attend the interview. This vacancy is open to applicants of EITHER SEX. Applications from WOMEN are encouraged. We regret that due to large volume of applications normally received, applications cannot be acknowledged individually.



WHO has a smoke-free environment and does not recruit smokers or other tobacco users

VERIFICATION OF DATE AND PLACE OF APPLICATION TO VACANCY

You are submitting your application for the following vacancy:

National Professional Officer – Maternal and Neonatal Health
Grade: NO-C
Ref: SO-4(MNH)/B

I confirm that my **Personal History Form** has been properly updated and that I am submitting my application for the vacancy mentioned above.

Yes No

Kindly respond to the questions below to the best of your ability.

1. **Do you smoke or use tobacco products?**

Yes No

2. **If you currently smoke or use tobacco products, would you continue to do so if employed by WHO? (If you responded No to the question above, answer No here)**

Yes No

3. **Do you have university degree in Medicine, Social Sciences, Public Health or related fields?**

Yes No

4. **Do you have postgraduate degree in Medicine, Social Sciences, Public Health or related fields?**

Yes No

5. **What is your professional experience in Maternal and Neonatal Health?**

1 – 2 3 – 5 more than 5 years

6. **How Many years of experience do you have in (Please tick appropriate box and indicate number of years):**

Project Management years

Monitoring and Evaluation years

Quality Assurance years

I certify that the statements made by me in my personal profile are true, complete and correct. I understand that any false or misleading statement, or withholding relevant information, may provide grounds for the withdrawal of any offer of appointment or the termination of employment.

Date:

Full Name:

Place:

Signature: